Policy

Catholic schooling at St Patrick’s College is available to all families who seek our religious and educational values. Thus, enrolment at St Patrick’s carries a responsibility upon families to support the ethos and values of the College. A Catholic community is created through the contribution of all its members – students, staff and parents. Parental support and contribution is vital to the academic, pastoral, spiritual, sporting and social success of St Patrick’s College.

St Patrick’s College values the generosity of parents who partner the College in the education of students and who volunteer their time and skills to contribute to and enhance the college community. The Parents’ and Friends’ levy exists to facilitate improvements to enhance educational outcomes for students. However, parents may volunteer their time or services to the College as an alternative to the monetary contribution of the P&F levy.

Implementation

1. The P & F Levy will be $100 per family in 2015 or at least 5 hours volunteer work at the College.
2. Such volunteer work may include but is not restricted to:
   a. Tuckshop
   b. Coaching sporting teams
   c. QCS marking
   d. Supervising College events such as dances
   e. Setting up and packing up for such events as Commemoration Night or Graduation
3. Fees will be issued with P & F levy charged. Parents who are able to volunteer their time are asked to complete the Volunteer Claim form and submit it to the office. The P & F levy will be credited to their account in 2016.
4. The Volunteer Claim form must be completed and returned to the College by 30 November of the year volunteering occurred.
In accordance with College Policy, I ____________________________ wish to claim exemption from the Parents and Friends Community Levy.

I am the parent/guardian of ____________________________ in Year _____ (insert Year level)

I have completed volunteer work of at least five (5) hours in the following capacity — (tick at least one area below)

<table>
<thead>
<tr>
<th>ACTIVITY</th>
<th>NUMBER OF HOURS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuckshop Helper</td>
<td></td>
</tr>
<tr>
<td>Coach/Manager of a College Sport Team</td>
<td></td>
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<tr>
<td>QCS Marking</td>
<td></td>
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<tr>
<td>Supervisor for College Event eg. Dance</td>
<td></td>
</tr>
<tr>
<td>Set Up/Cleaned up after a College Event eg. Commemoration Night, Graduation, Year 8 Dance</td>
<td></td>
</tr>
<tr>
<td>Other (give details)</td>
<td></td>
</tr>
</tbody>
</table>

The following staff member(s) can verify my involvement — (insert staff member(s) name)

_________________________________________  ________________
(staff member name)  (staff member signature)

_________________________________________  ________________
(staff member name)  (staff member signature)

Yours sincerely

_________________________________________ (volunteer sign here)  Date _____/_____/_____

_________________________________________

C O L L E G E  O F F I C E  U S E :

Application Verified by member of College Leadership Team  [ ] ________________ (sign)

Adjustments made in Dynamics – Business Manager [ ] or Finance Secretary [ ]

Dynamics Journal Number  Date of Processing _____/_____/_____